



Terms and Conditions

By enrolling your child with Elibah Clubs, you agree to the following Terms & Conditions.

1. General Conduct

All pupils are expected to behave in a respectful, polite and considerate manner towards staff, fellow pupils and school staff always. Pupils must follow all instructions given by Elibah teachers and comply with both Elibah Clubs' policies and the host school's behaviour expectations.

Failure to meet these expectations may result in the following disciplinary procedure:

- **Strike 1:** Verbal Warning
- **Strike 2:** Written Warning
- **Strike 3:** Final Written Warning
- **Strike 4:** Removal from the club without refund.

Elibah Clubs reserves the right to immediately remove a pupil whose behaviour is considered dangerous, abusive or places themselves or others at risk.

2. Attendance & Absence

Regular attendance is encouraged to allow pupils to progress and fully participate in classes.

If your child is unable to attend a class, please notify the Elibah team as soon as possible by:

- **Email:** clubs@elibah.dance

Responsibility for Pupils

For pupils attending after-school clubs, responsibility for the child transfers from the host school to Elibah Clubs only once the pupil has arrived at the registered Elibah Club and has been checked in by a member of the Elibah team.

If a pupil does not attend the club after the school day has ended, without prior notification from a parent or the school, Elibah Clubs cannot accept responsibility for locating or supervising the child before they arrive at the club.

At the end of each session, responsibility transfers back to the parent, carer or authorised adult collecting the child, or to the host school where alternative collection arrangements have been agreed in advance.



Host School Policies

Whilst attending an Elibah Club, all pupils remain subject to the policies and procedures of the host school, including (but not limited to):

- Behaviour expectations
- Safeguarding procedures
- Health and Safety requirements
- Fire evacuation procedures
- Site rules

Parents acknowledge that the host school may also apply its own procedures where a pupil's behaviour or conduct falls below the expected standard.

3. Fees & Payment

- Fees must be paid in full before your child's first class of each term.
 - Payment is accepted by online payment or bank transfer only.
 - Failure to pay fees by the due date may result in your child being unable to attend classes until payment has been received.
 - Outstanding fees remain payable regardless of attendance unless otherwise agreed in writing.
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4. Withdrawal & Refunds

Should you wish your child to stop attending Elibah Clubs, written notice must be provided by emailing clubs@elibah.dance.

If a child withdraws after the start of a term, no refund or credit will be given for any remaining classes within that term.

If your child withdraws from a performance, competition or event after any associated fees have been paid or costumes ordered, these fees remain non-refundable.

5. Collection of Children

Parents and carers are responsible for collecting their child promptly at the advertised finish time.



Teachers often travel directly to other teaching commitments following school clubs, therefore punctual collection is essential.

Where late collection becomes a regular occurrence:

- Parents will initially be spoken to in person.
- Continued late collection will be confirmed in writing.
- A **£10 late collection charge** may be applied.

Persistent late collection may result in your child's place being withdrawn.

6. Uniform & Dress Code

Children should wear appropriate sports clothing or Elibah uniform suitable for movement.

For health and safety:

- Long hair must be securely tied back.
- Hair should be worn in a bun where possible for Ballet clubs.
- Jewellery must not be worn.
- Chewing gum is prohibited during classes.
- Appropriate footwear should be worn where applicable.

Children who are not appropriately dressed may be unable to participate in certain activities.

7. Mobile Phones & Personal Property

Mobile phones should remain switched off or on silent and stored in bags throughout the class unless permission has been given by a teacher.

Elibah Clubs accepts no responsibility for the loss, theft or damage of personal belongings.

8. Parent Viewing

Parents and carers may only observe classes where prior permission has been granted by Elibah Clubs or where an invited demonstration or performance is taking place.



9. Cancellation of Classes

School Cancellation

Where the host school cancels an after-school club due to circumstances beyond Elibah Clubs' reasonable control, including but not limited to:

- Severe weather
- Emergency school closures
- Polling days
- Staff training (INSET)
- Public health restrictions
- Building or site issues
- Other unforeseen circumstances

the missed class will not normally be refunded or rescheduled.

Elibah Clubs Cancellation

If Elibah Clubs is required to cancel a class due to teacher illness or other unforeseen circumstances, every effort will be made to provide a suitable replacement class.

Where a replacement class is not reasonably possible, the value of the cancelled class will be deducted from the following term's fees.

If a pupil is unable to attend an offered replacement class, no refund or alternative credit will be given.

10. Performances, Competitions & Shows

Many clubs are offered opportunities to perform in showcases, school events and competitions.

Regular attendance leading up to these events is essential. Where attendance has been inconsistent, Elibah Clubs reserves the right to withdraw a pupil from the performance if this is considered necessary for the quality or safety of the performance.

Performance participation fees and costume costs are non-refundable once committed.

11. Photography & Videography



Photographs and videos may be taken during classes, performances and events for promotional purposes, including:

- Elibah website
- Social media platforms
- Printed promotional materials
- Advertising and marketing

If you do not consent to your child appearing in photographs or videos, you must notify Elibah Clubs at the time of enrolment.

12. Data Protection

Elibah Clubs securely stores personal information required to administer classes.

Information will only be shared where necessary with competition organisers, performance venues or event organisers involved in activities attended by your child.

Personal information will never be sold or shared with unrelated third parties.

13. Safe Touch Policy

Dance teaching may occasionally require appropriate physical guidance to assist pupils with:

- Correct posture and alignment
- Awareness of muscle engagement
- Spotting during Acrobatic Arts
- Safe technique and injury prevention

All physical contact is carried out professionally, respectfully and only where necessary for teaching purposes, in accordance with Elibah Clubs' Safeguarding and Safe Touch Policies.

14. Medical Information & Emergencies

Parents and carers must provide accurate information regarding medical conditions, allergies, medication and emergency contact details.

In the event of an accident or medical emergency, Elibah Clubs will make every reasonable effort to contact a parent or emergency contact. Where immediate medical



attention is required, parents authorise Elibah Clubs to seek appropriate emergency medical treatment on their child's behalf.

15. Medication

Where a child requires emergency medication (such as an inhaler or EpiPen), parents must ensure this is available in accordance with the host school's procedures and that Elibah staff are informed before the class begins.

Elibah staff will only administer medication where appropriate consent has been provided, and it is within our policies and training.

16. Illness

Children should not attend club if they are unwell or have a contagious illness.

No refunds or credits are given for missed classes due to illness or other personal circumstances.

17. Lost Property

Named belongings are encouraged.

Any items left behind will normally be handed to the host school's lost property or retained by Elibah Clubs where appropriate.

Elibah Clubs accepts no responsibility for lost or damaged belongings.

18. Safeguarding & Child Protection

The welfare of every child is our highest priority.

Elibah Clubs operates in accordance with its Safeguarding and Child Protection Policies. Any safeguarding concerns will be managed confidentially and referred to the appropriate statutory agencies where necessary.



19. Liability

Whilst every reasonable care is taken to ensure a safe environment, participation in dance and physical activity carries an inherent risk.

Elibah Clubs accepts no responsibility for injury, loss or damage except where caused by negligence on the part of the company.

20. Changes to Classes

Elibah Clubs reserves the right to make reasonable changes to:

- Teachers
- Timetables
- Venues
- Class content
- Fees
- These Terms & Conditions

where necessary. Parents will be informed of significant changes as soon as reasonably practicable.

21. Acceptance of Terms

By enrolling your child with Elibah Clubs, you confirm that you have read, understood and agree to these Terms & Conditions.

Parents and carers also acknowledge that Elibah Clubs operates in partnership with schools and that school operational decisions, closures and safeguarding procedures may occasionally affect the delivery of clubs. Where these circumstances are outside the reasonable control of Elibah Clubs, these Terms & Conditions shall apply.

You also confirm that all information provided during enrolment is accurate and that you will notify Elibah Clubs promptly of any changes to emergency contacts, medical information or collection arrangements.