



Terms and Conditions

By enrolling with Elibah School of Dance, parents and carers agree to the following Terms & Conditions.

1. General Conduct

All pupils are expected to behave in a respectful, polite and considerate manner towards teachers, fellow pupils, venue staff and visitors always. Students must follow the instructions of Elibah teachers and comply with all school policies.

Where behaviour falls below the expected standard, the following disciplinary procedure will normally apply:

- **Strike 1:** Verbal Warning
- **Strike 2:** Written Warning
- **Strike 3:** Final Written Warning
- **Strike 4:** Removal from classes without refund.

Elibah School of Dance reserves the right to immediately remove any pupil whose behaviour is considered unsafe, abusive or places others at risk.

2. Attendance & Absence

Students should attend classes regularly and arrive punctually.

If a pupil is unable to attend, parents should notify the team as soon as possible by:

- **Text:** 07739 097350
- **Email:** info@elibah.dance

Missed classes due to illness, holidays or personal commitments are not refundable or transferable.

3. Fees & Payment

- Fees are invoiced in advance each term.
- Payment is due within **7 days** of the invoice date.
- Payment is accepted via online payment or bank transfer only.
- A **10% late payment surcharge** will be added to overdue invoices.
- Elibah School of Dance reserves the right to suspend attendance until outstanding balances have been paid.

4. Annual Membership Fee

An annual **£35 Membership Fee** is payable by every student.

The fee contributes towards:

- Teacher training and professional development
- Music licensing
- Public Liability and Employers' Liability Insurance
- Dance association memberships (including RAD, ISTD and Acrobatic Arts)
- Equipment and prop purchases
- General operational costs that enhance the student experience

Students joining during the academic year will pay a pro-rata amount.

Membership fees are invoiced each September for the forthcoming academic year.

5. Trial Classes

All trial classes are charged at the normal class rate.

This covers administration, venue hire and teaching costs regardless of whether the pupil subsequently enrolls.

6. Withdrawal & Notice

A **full term's written notice** (typically between 10–13 weeks depending on the academic term) is required if a pupil wishes to leave Elibah School of Dance.

Notice must be submitted by email.

Where the required notice is not given, fees for the following term remain payable.

This applies to all evening, weekend and private classes delivered by Elibah School of Dance.

7. Uniform & Dress Code



Correct uniform must be worn at every class.

For health and safety:

- Hair must be securely tied back.
- Ballet and Pointe students should wear their hair in a bun wherever possible.
- Jewellery must not be worn.
- Chewing gum is prohibited.
- Appropriate dance footwear must be worn.

Students who are not appropriately dressed may be unable to participate fully in class.

8. Parent Viewing

Parents and carers may only observe classes where permission has been granted by Elibah School of Dance or during designated viewing sessions.

9. Mobile Phones & Personal Property

Mobile phones must remain switched off or on silent and stored in bags unless permission has been granted by a teacher.

Personal belongings are brought entirely at the owner's risk.

Elibah School of Dance accepts no responsibility for loss, theft or damage.

10. Examinations, Performances & Competitions

Students selected for examinations, competitions or performances are expected to attend classes regularly to ensure they are fully prepared.

Insufficient attendance may result in a pupil being withdrawn from the event if teachers believe they are not adequately prepared.

Once examination entries, costumes, competition fees or performance fees have been submitted or purchased, these payments are non-refundable.

11. Cancellation of Classes



Venue Closures

Where classes cannot take place due to circumstances outside the reasonable control of Elibah School of Dance (including severe weather, venue closures, public health restrictions or emergencies), classes will not normally be refunded or rescheduled.

Elibah Cancellation

If Elibah School of Dance cancels a class due to teacher illness or unforeseen circumstances, every effort will be made to arrange an alternative class.

Where this is not reasonably possible, the value of the cancelled lesson will be credited against the following term's invoice.

If a pupil is unable to attend the replacement class, no refund or further credit will be given.

12. Workshops

Should Elibah cancel a workshop due to unforeseen circumstances, a credit will be issued for use at a future Elibah workshop.

Credits are non-refundable and non-transferable.

13. Medical Information & Emergencies

Parents must provide accurate medical information, allergies, emergency contacts and medication requirements.

In an emergency, where parents cannot be contacted immediately, Elibah School of Dance may seek emergency medical treatment on the student's behalf.

14. Medication

Emergency medication, including inhalers and EpiPens, must be provided where required and staff informed before classes begin.

Medication will only be administered in accordance with Elibah's policies and staff training.

15. Safe Touch Policy

Appropriate physical guidance is occasionally required to teach dance safely and effectively.

This may include:

- Correct posture and alignment
- Muscle engagement
- Spotting during Acrobatic Arts
- Safe technique and injury prevention

All physical contact is professional, respectful and carried out in accordance with Elibah School of Dance's Safeguarding and Safe Touch Policies.

16. Photography & Videography

Photographs and videos may be taken during classes, examinations, performances and events for promotional purposes, including:

- Website
- Social media
- Printed advertising
- Marketing materials

If you do not consent to your child appearing in photographs or videos, you must indicate this on your Data Consent Form.

17. Data Protection

Elibah School of Dance securely stores personal information required to administer classes.

Where permission has been granted, information may be shared with examination boards (including RAD, ISTD and Acrobatic Arts), competition organisers and performance venues where necessary.

Personal information will never be sold or shared with unrelated third parties.

18. Safeguarding

The welfare of every pupil is our highest priority.

Elibah School of Dance follows robust Safeguarding and Child Protection procedures, and all concerns will be managed in accordance with current safeguarding legislation and guidance.

19. Liability

Dance is a physical activity and participation carries an inherent risk of injury.

Whilst every reasonable care is taken to provide a safe environment, Elibah School of Dance accepts no responsibility for injury, loss or damage except where caused by negligence on the part of the company.

Parents are responsible for ensuring their child is medically fit to participate in dance activities.

20. Changes to Classes & Terms

Elibah School of Dance reserves the right to make reasonable changes to:

- Timetables
- Teachers
- Venues
- Class content
- Fees
- Membership charges
- These Terms & Conditions

Parents will be notified of significant changes wherever reasonably practicable.

22. Acceptance of Terms

By enrolling with Elibah School of Dance, parents, carers and adult students confirm that they have read, understood and agree to these Terms & Conditions. They also confirm that all information supplied during enrolment is accurate and will notify the school promptly of any changes to contact details, medical information or emergency contacts.